

Fax: (03) 8677 9255

 Email: customer@capitalguardians.com

Or register online:

www.capitalguardians.com

Or follow QR code →


Participant name _____

DOB _____ **NDIS Code #** _____

Email* _____

Home Address _____

City _____ **State** _____ **Postcode** _____

Telephone/s _____

Plan Management Costs, paid by the NDIS

CB Choice & Control – 14033012783 – Financial Intermediary setup costs \$232.35

CB Choice & Control – 14034012783 – Financial Intermediary monthly processing at \$104.45 per month X 12 months.

Costs dependent on the NDIS price guide, and will change accordingly.

Representative name _____

Email* _____

Phone _____

SC Name: _____

SC Email: _____

CG Representative: _____

* Emails are required for online access to view statements.

"SC" Support Coordinator Optional (if available)

If the Service Agreement is made by a Participant's guardian, attorney, nominee or other representative ("Representative"), the Representative represents and warrants that it has full power and authority to enter into the Service.

Capital Guardians

- agrees to manage the funding of Supports* under the Participant's Plan* ("Plan") that includes claiming payment from the NDIS and making payments to Providers;
- receive all invoices from Providers and ensures they are immediately represented in the account;
- will only pay supports within the NDIS Price Guide and with stated funding within the Plan; and
- will communicate openly and honestly in a timely manner, treat the Participant with courtesy and respect, listen to the Participant's feedback and resolve problems quickly; and protect the Participant's privacy and confidential information.

Participant

- represents any claims entered into CG, and approved are entitled to be funded under the NDIS are true and correct and which have been provided in accordance with the NDIS Act, the NDIS Rules and all relevant Agency Guidelines;
- notify CG immediately if the Plan is suspended, amended or replaced;
- regularly check CG statements online and approve all invoice for payment weekly and immediately notify CG of any errors or unauthorised transactions; and
- acknowledges that sole responsibility for the goods or services (including quality, suitability, fitness, merchantability, correspondence with any description or sample and accuracy for any purpose) which are paid for using CG lies with the individual or entity who has provided Supports*.

★ Signed
Name (Please Print)
Relationship
Date

Individual / Representative

p: 03 9008 9992 (Vic), 02 9055 8777 (NSW & ACT), 07 2102 9700 (QLD & NT); 08 6117 6880 (SA & WA)
 fax (03) 8677 9255; e: customer@capitalguardians.com

* Defined under the NDIS Act