



**Capital Guardians** manage the payment of bills for individuals in supported environments. Our vision is to maximise the financial governance around personal expenses without administration or cost burdens.

The service allows the provision of goods and services to individuals through an inexpensive system that eliminates administration workload for suppliers and individuals. Responsible persons obtain best practice control and governance oversight of all money flows, no matter how small.

### INDIVIDUALS/GUARDIANS

**Capital Guardians** offers audited financial management services to all self managed individuals, powers of attorney and other financial guardians who support the financial welfare of individuals in care.

- Makes financial administration easy...**
- ✓ Podiatry ✓ Chemists ✓ Outings
  - ✓ Newsagents ✓ Physios ✓ Hairdressers ✓ Carers ✓ Nursing Services ✓ Cleaners ✓ Taxis
  - ✓ Gardening etc...

### CARE PROVIDERS

Capital Guardians provides a complete governance system for financial budgeting, management and reporting, while holding monies in "trust" with an audit trail of authorisations, budgets, invoice approvals and payments.

The governance, accountability and transparency requirements are underpinned primarily by the Corporations Act (2001); the Aged Care Act (1997); NDIS Bill (2013) and the various State based Retirement Villages Act's. AFS Licience 446920.

### SUPPLIERS

For **suppliers** of goods and services to individuals, **Capital Guardians** allows you to:

- ✓ Grow your business in supplying care organisations.
- ✓ Simplify your administration and billing of individual clients, via one organisation (Capital Guardians) through a simple cloud based desktop or mobile system that will interface with any invoicing/accounting system.

### BENEFITS FOR RESIDENTS/GUARDIANS

- ✓ Easy access to purchase products and services
- ✓ Eliminates administration and CDC compliant
- ✓ Audit trail of expenditure authorisations
- ✓ Environmental – no paper
- ✓ Transparency for all expenses and ability to set financial limits
- ✓ Automated trust balance "top ups" and notifications

### BENEFITS FOR PROVIDERS OF CARE SERVICES

- ✓ Eliminates financial and administrative work
- ✓ Offer trust account management for your clients at no cost
- ✓ No requirements for trust account management time or software
- ✓ Environmental focus with electronic solutions
- ✓ No requirements to hold trust cash monies or cash
- ✓ Maximise client lifestyle opportunities

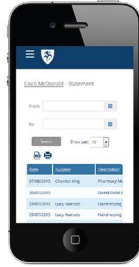
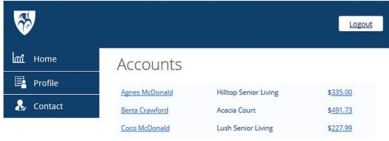
### BENEFITS FOR SUPPLIERS

- ✓ No investment required
- ✓ No more invoicing separate individuals
- ✓ "Blast OCR Invoice Processing™", web interface for multiple invoice upload or email from any accounting system, hundreds of invoices issued within seconds
- ✓ Environmental focus with mobile and desktop options
- ✓ Invoice history and archiving features
- ✓ Weekly eft payments
- ✓ Eliminate debtors

**CAPITAL GUARDIANS**

## 1 Login

FIRST STEP, SIGN-UP ONLINE BY SELECTING "REGISTER NOW" AT [www.capitalguardians.com](http://www.capitalguardians.com)



GO TO: [www.capitalguardians.com](http://www.capitalguardians.com)

LOGIN: with email address as username and enter password

## 2 Transaction information

THE DETAIL BEHIND ALL TRANSACTIONS IS AVAILABLE BY SELECTING THE INVOICE NUMBER. DOC'S REPRESENT ATTACHED INFORMATION THAT MAYBE IN A PDF, PHOTO (MOBILE INVOICING), WORD OR EXCEL FORMAT

### SEARCH:

Powerful search function, enabling sorting by dates or any column

EXPORTING & PRINTING: Can print or export any information, and their results into spreadsheets.

### WITHDRAW:

Represents money out, being invoices in real time.

### DEPOSIT:

If sending money, ensure the account number/ name are included in the description.

From 26/04/2015 To 13/05/2016 Search Show Last 10

Date	Supplier	Description	#	Withdraw	Deposit	Balance	Docs
07/08/2015	Chemist King	Pharmacy Monthly Statement	01-Jul	\$46.48		\$227.99	
30/07/2015		Direct Debit By Capital Guardians			\$300.00	\$274.47	
29/07/2015	Chemist King	Pharmacy Monthly Statement	01-Jul	\$77.06		\$61.80	
29/07/2015	Lucy Haircuts	Hairdressing 29/7/15 Cut	432	\$22.00		\$96.47	
23/07/2015	Central Newsagency	July Newspapers	5N06526323072015	\$43.73		\$118.47	
08/07/2015	Chemist King	Pharmacy Monthly Statement	01-Jul	\$55.88		\$162.20	

## 3 Account detail

BY SELECTING AN ACCOUNT NAME, THE ACCOUNT DETAIL PAGE WILL DISPLAY INFORMATION REGARDING AUTHORISED SUPPLIERS

101633 - Coco McDonald

Community: Lush Senior Living  
 Current balance: \$227.99  
 Additional representatives:  
 Primary representative: Peter McDonald

- Reports include **detailed transactions** against set budgets within income and expenditure statements (relevant where finances are being managed within a specific formal program, such as homecare packages or the national disability insurance scheme)

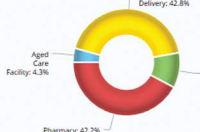
### Authorised Suppliers

Name	Contact	Description
Capital Guardians	ross.mcdonald@capitalguardians.com 0390055711	Trust management service
Lush Agedcare	lucy.lush@lush.net.au 0782916048	Aged Care Facility
Lucy Haircuts	lucy@h.com 08495542	Hairdresser
Chemist King	chemi@gmail.com.au 028831510	Pharmacy
Central Newsagency	central@gmail.com 0383912001	Newspaper Delivery
God's Fashion	jsh@yehoo.com.au 0415172111	Mobile Clothing
Shoes delivered	jandjmusolino@1bigpond.com 0415808295	Shoes

Details of all transactions with a **supplier**

### Withdrawals

from start of services



### Last 6 months withdrawals/deposits



A direct debit \$200.00 will be taken from the nominated bank account when the account balance fall below \$100.00.

Information on the source and frequency of **deposits**